

Club/Team Personnel, Coaches, Volunteers Registration Guide

Season: 2023-2024

All Leaders must complete PIA Screening Requirements and Membership Registration as outline below. Leaders include Club/Team Personnel: head coach, assistant coach, manager, trainer, team main contact, as well as Club Executives: Vice President, Secretary/Treasurer, Director, etc., and any other individuals involved in the organization and/or delivery of club activities.

Person in Authority (PIA) Screening Requirements & Membership Registration

All Leader membership categories are subject to the Person in Authority Checks and must complete the following in order to be approved as a member in good standing with Volleyball Alberta and Volleyball Canada

1. **CRC:** Criminal Record Check via Sterling myBackCheck (valid for 3-years)

Start your Criminal Record Check (CRC) on [Sterling MyBackCheck.com](https://sterlingmybackcheck.com) OR to confirm issue date & sharing history [Login to your myBackCheck](#)

2. **SST:** Safe Sport training via [The Locker](#) (valid until a new course is created)
3. **SDF:** **NEW FOR 2024:** Screening Disclosure Form questions are included in the annual membership registration

Head Coaches (HC): Know your Coach Eligibility Requirements! [Coach Eligibility Requirements](#) on volleyballalberta.ca

Head Coaches must also complete the mandatory Head Coach requirements:

4. **HC: Making Head Way in Sport** via [The Locker](#) (lifetime, or if a new course is created)
5. **HC: Making Ethical Decisions Online Evaluation** via [The Locker](#) (lifetime, or if a new course is created)
6. **HC: Foundations of Volleyball eLearning** via the [VC Coaching Centre](#) (lifetime, or if a new course is created)



NEW FOR 2024 Register To Your Club: [Member Registration Portal – Find Your Club](#)

Select: [\[select your appropriate role from the list of available memberships\]](#)

[\[register\]](#) Individuals need to login or create a Sportlomo account to continue registration on Sportlomo.

[\[sign up\]](#) – [\[create account\]](#) OR [\[Log In\]](#)

[\[continue\]](#) answer all the required (bolded) fields on the registration form. Read the waivers, click to accept the waivers, sign, answer the SDF questions and continue to payment.

Fees & Benefits: Go to the VA website [Registration > Fees](#) page, Volleyball Alberta (VA) Membership Fees Participant Fee Structure - 2023-2024 document.

Members will receive an email that they can forward to the Club President or Team Main Contact as proof of registration; **Subject:** [Member Registration Confirmation](#) **From:** noreply@sportlomo.com

Proof of registration and a copy of your receipt may be downloaded at any time by logging in to your [Sportlomo User Account](#) > Home > Payments & Refunds > Membership > [\[view details\]](#) to view/download/print/share

NEW MEMBERS must check their email inbox/junk for an account activation email;
re: [User Registration Confirmation, Sportlomo Account Activation](#) [\[activate account\]](#)

For more information on How To Register, go to: <https://www.volleyballalberta.ca/how-to-register/>

For more information on Coaching Requirements, go to: <https://www.volleyballalberta.ca/coaches/general-info/>

Membership Questions? Contact: Julie Noel Coordinator, Membership Services. Email: info@volleyballalberta.ca

Coach Eligibility Questions? Contact: Mike Ling, Manager, Coaching. Email: coaching@volleyballalberta.ca