

2023-2024 season

Q&A's on Sportlomo, Member Id Cards and General How-To's

Q&A: I have multiple roles, can I register and add all my roles and only pay for the most expensive category? Yes, choose the Multi-Role Registration Package. See: <u>MULTI-ROLE REGISTRATION VIDEO</u>

Q&A: I purchased my tryout membership in Volleyball Alberta Membership Portal. How do I show clubs my proof of registration? Log in to your <u>Sportlomo User Account</u> > toggle your account to: Volleyball Alberta Membership, there you will find your Member ID Card which should display your Active member status in the current season; take a screenshot to forward to your club/team prior to attending their tryout, or print this page to show it at tryout check-in. You can also print/forward a copy of your registration confirmation email that you will receive after completing your membership registration.

Q&A: **I am a club administrator, how can I verify proof of membership registration for participants in my tryouts?** Club administrators will need to ask to see a digital or printed copy of their proof of registration (a screenshot of their Member ID card in VA Membership or the registration confirmation email can be printed/forwarded). Tryout members register to Volleyball Alberta Membership.

Q&A: I purchased my tryout membership in Volleyball Alberta Membership Portal. I have signed an LOI, how do I upgrade my membership to competitive and add it to my club for the season? Log in to your <u>Sportlomo User Account</u> > Toggle your account to find your tryout membership and [DUAL Membership] to the club you signed with. See: DUAL MEMBERSHIP VIDEO. Once you have dualled your membership the club administrator will be able to view your profile details, signed waivers and registration summary in their club portal [view members] and will be able to roster qualifying members to their Roster Sheet (Official Roster) to participate in Premiers, Provincials and Nationals.

Q&A: I purchased my competitive membership in the <u>Registration Portal for my Club</u>, how do I show my club proof of registration? Your club will be able to see your profile details, signed waivers and registration summary in their Club Portal View Members. To verify that your membership is in their Club Portal, Log in to your <u>Sportlomo User Account</u> > toggle your account to: CLUB NAME, there you will find your Member ID Card which should display your Active member status in the current season. If your Active membership is NOT in the club you signed with for the current season, [DUAL Membership].

Q&A: Why can't I see my Member ID card in the Volleyball Alberta Membership portal? Or, why don't I see all my memberships on my member id card in the Volleyball Alberta Membership portal or my other association portals? Member ID cards in each portal will only display the registration summary that was initiated in it. It is okay if your memberships are in your Club Portal and not seen in the Volleyball Alberta Membership. The linkage is done in the backend to automatically share Club Portal Membership registrations with VA & VC.

See Key Support Documents on our How To Register Page

• Club Presidents Registration Guide • Club Administrator Registration Guide • Club/Team Personnel, Coaches, Volunteers Registration Guide • Referees Registration Guide • Youth Player Registration Guide

• Activate Sportlomo Account • Upgrade/Add Category to Membership • Dual Membership • How to Request a Refund • More

Other

Coaching Requirements: https://www.volleyballalberta.ca/coaches/general-info/

Season Planner: https://www.volleyballalberta.ca/club/general-information/

Membership Questions?

Contact: Julie Noel | Coordinator, Membership Services | Email: <u>info@volleyballalberta.ca</u> <u>www.volleyballalberta.ca</u>