

Member Registration Process

2024-2025 season

Acronyms and Definitions

PIA = Person in Authority

PIA Minimum Mandatory Requirements:

- 1. CRC = Criminal Record Check
- 2. SST = Safe Sport Training

3. SDF = Screening Disclosure Form

Leader = see the <u>VA Participant Fee Structure</u> document

PTA = Provincial Territorial Association; VA = Volleyball Alberta. NSO = National Sport Organizations; VC = Volleyball Canada.

Platforms

Sportlomo = Volleyball Registration platform. Stripe = Sportlomo's Payment Processing platform. Sterling myBackCheck = CRC online platform, all checks MUST BE completed through this platform. The Locker = National Certification Program (NCCP) platform. Volleyball Canada Coaching Centre = Coach education and certification in volleyball platform. Abuse-Free Sport: Participant Consent Arbiter = Assigning system used by Volleyball Alberta for Referees.

General

Volleyball Alberta requires Players, Coaches, Referees, and Club Personnel to become members prior to acting within the scope of their duties on behalf of Volleyball Canada (VC), Volleyball Alberta (VA), and affiliated Clubs. An active membership is required to register for any of our programs and events and must have a valid email address.

The VRS-Sportlomo will open for VA's 2024-2025 season on August 1st, 2024 at 9:00 am.

Memberships purchased in August will have a status of: **Future Start Date** and the status will automatically change to **Active** on September 1st (except for Leaders that have not met the minimum mandatory PIAs: **CRC**, **SST**, **SDF**; their status will remain "**Awaiting Approval**" until verified and approved by Volleyball Alberta and only then will their status be updated to "**Active**". The Volleyball Alberta Events portal will allow Future Start Date & Active status members to register for any new season events/programs/clinics that are scheduled to open in August, such as the Club Approval Application & GO Sports Edmonton Fall Programs.

Memberships are valid from September 1st to August 31st of each year.

Please note: Participants upgrading their membership and adding multiple roles pay for the more expensive role at a differential rate (upgradable membership type). Already paid fees will discount when members [Upgrade/Add Category] or [Dual Membership] from their <u>Sportlomo User Account Login</u> Active Member ID card in Volleyball Alberta Membership Portal AND/OR affiliated Club Portal pages.

Ex: A member is registered as a Development Player for tryouts (\$19.70 fee) and upgrades to a Competitive Player after signing an LOI (\$117.90 fee). The member pays a differential fee of \$98.20 (plus stripe service fees: 3.1%+0.50) to upgrade their membership. Checkout summary for competitive player upgrades: (\$117.90 - \$19.70 = \$98.20)

PLEASE NOTE: Youth Development Player – Tryout, THIS MEMBERSHIP IS FOR ATHLETES TO PARTICIPATE IN A TRYOUT AND MUST BE PURCHASED IN THE VA-MEMBERSHIP PORTAL. ONCE SELECTED TO A TEAM THAT WILL PARTICIPATE IN CLUB HOSTED TOURNAMENTS, PREMIERS, PROVINCIALS, OR NATIONALS, THIS MEMBERSHIP WILL NEED TO BE UPGRADED TO THE <u>Competitive</u> <u>Player</u> MEMBERSHIP AND ADDED TO THEIR CLUB'S SPORTLOMO PORTAL FOR THE SEASON (DUAL MEMBERSHIP FROM VA-MEMBERSHIP PORTAL TO YOUR CLUB PORTAL).

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THE: <u>Youth Recreational Player – Indoor</u> MEMBERSHIP IS FOR ATHLETES THAT PARTICIPATE IN A RECREATIONAL PROGRAM: MINI, ATOMIC, LEAGUE, CAMP, CLINIC AND DOES NOT PLAN TO PARTICIPATE IN CLUB HOSTED TOURNAMENTS, PREMIERS, PROVINCIALS, OR NATIONALS. This membership is for programs & training within Volleyball Alberta and registered clubs and does not cover any activities with other clubs/teams (intraclub activities only).

Please note: The Sportlomo membership registration structure currently includes 3 levels of registration linkage: Club level, PTA, and NSO level, and is designed to have members register into the appropriate portal (Club, VA, VC) and in the backend registrations linkup. Throughout the season, members may need to toggle their account between their Club, Volleyball Alberta Membership Portal, Volleyball Alberta Events Portal, and the Volleyball Canada Portal pages.

IF YOU KNOW YOUR CLUB, Register To Your Club: Member Registration Portal – Find Your Club

IF YOU DO NOT HAVE A CLUB (yet), Register To Volleyball Alberta: Member Registration Portal for Volleyball Alberta Membership

A team/program that focuses on training and will only TRAIN or compete against teams within their club/program (**Intraclub Recreation Programs/Teams**) requires participants to have a recreational membership. VA Insurance covers Recreational Members ONLY while participating in training and competition activities within their own club (**Intraclub activities only**).

A team/program that will involve training or competing against teams/programs outside their own club (**Interclub Competitive Programs/Teams**) requires participants to have a competitive membership. Competitive Members are covered under VA insurance while participating in:

- a) Training and competition activities within their own club,
- b) Sanctioned or approved events outside their club (Interclub activities),
- c) Provincial and National volleyball events

NEW For 2025: The Office of the Sport Integrity Commissioner (OSIC) requires that participants visit

<u>https://sportconsent.ca/login</u> to review a 15min video and sign the Abuse-Free Sport Participant Consent Form. Members will need to confirm completion at time of membership registration as part of their member signed acceptances (waivers).

PLEASE NOTE: Leaders: Person In Authority Checks (PIAs): CRC, SST, SDF: Screening personnel and volunteers is important to providing a safe sporting environment. Volleyball Alberta is responsible by law, to do everything reasonable to provide a safe and secure environment for participants in its programs, activities and events. Volleyball Alberta is committed to fulfilling the duty of care it owes to its members. PIA Requirements MUST be completed PRIOR to an individual working with a club, athletes, or for Volleyball Alberta.

PIAs may not participate in volleyball activities until they have completed the PIA Minimum Mandatory Requirements. This includes the criminal background check (CRC), Safe Sport Training (SST), annual Screening Disclosure Form (SDF), or any other requirements that may be imposed by VC and/or their PTA. It is critical that the club fully screens all PIAs for their CRC, SST & SDF (coaches, board members, managers, etc.) before they begin working with athletes or commence their duties within the club. VA strongly encourages clubs to complete reference checks on all leaders prior to onboarding.

For more information, please visit our website's PIA Checks page: https://www.volleyballalberta.ca/persons-in-authority/

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2024-2025 season

Q&A's on Sportlomo, Member Id Cards and General How-To's

Q&A: I have multiple roles, can I register and add all my roles and only pay for the most expensive category? Yes, choose the Multi-Role Registration Package. See: <u>MULTI-ROLE REGISTRATION VIDEO</u>

Q&A: I purchased my tryout membership in Volleyball Alberta Membership Portal. How do I show clubs my proof of registration? Log in to your <u>Sportlomo User Account</u> > toggle your account to: Volleyball Alberta Membership, there you will find your Member ID Card which should display your Active member status in the current season; take a screenshot to forward to your club/team prior to attending their tryout, or print this page to show it at tryout check-in. You can also print/forward a copy of your registration confirmation email that you will receive after completing your membership registration.

Q&A: I lost my receipt. How can I download/print another copy?

Login to your <u>Sportlomo User Account</u> > Toggle to the Association Portal where the purchase was made > Menu > Payments and Refunds > click <u>Membership</u> to see the membership [print receipt] button or click <u>Events Orders</u> to see the Event/Program [print receipt] button.

Q&A: **I am a club administrator, how can I verify proof of membership registration for participants in my tryouts?** Club administrators will need to ask to see a digital or printed copy of their proof of registration. A screenshot of their Member ID card in VA Membership, the registration confirmation email can be printed/forwarded or a copy of their downloaded/printed receipt may be accepted. Tryout members register to the Volleyball Alberta Membership portal.

Q&A: I purchased my tryout membership in Volleyball Alberta Membership Portal. I have signed an LOI, how do I upgrade my membership to competitive and add it to my club for the season? Log in to your Sportlomo User Account > Toggle your account to find your tryout membership and [DUAL Membership] to the club you signed with. See: DUAL MEMBERSHIP VIDEO. Once you have dualled your membership the club administrator will be able to view your profile details, signed waivers and registration summary in their club portal [view members] and will be able to roster qualifying members to their Roster Sheet (Official Roster) to participate in Premiers, Provincials and Nationals. Members can also return to the <u>Club Locator Page</u> to "Register to the Club" with the competitive membership category. Doing the Dual Membership steps OR the Club locator "Register to your Club" steps are both acceptable ways to upgrade your membership and add it to your club's club portal and to have already paid fees discounted. Choose the method you are most familiar and comfortable with.

Q&A: I purchased my competitive membership in the Registration Portal for my Club, how do I show my club proof of registration? Your club will be able to see your profile details, signed waivers and registration summary in their Club Portal View Members. To verify that your membership is in their Club Portal, Log in to your <u>Sportlomo User Account</u> > toggle your account to: CLUB NAME, there you will find your Member ID Card which should display your Active member status in the current season. If your Active membership is NOT in the club you signed with for the current season, [DUAL Membership].

Q&A: Why can't I see my Member ID card in the Volleyball Alberta Membership portal? Or, why don't I see all my memberships on my member id card in the Volleyball Alberta Membership portal or my other association portals? Member ID cards in each portal will only display the registration summary that was initiated in it or dualled to it. It is okay if your memberships are in your Club Portal and not seen in the Volleyball Alberta Membership. The linkage is done in the backend to automatically share Club Portal Membership registrations with VA & VC.

See Key Support Documents on our How To Register Page: <u>https://www.volleyballalberta.ca/registration-how-to-register/</u>

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