

## **Membership & Registrant Policy**

### **Purpose**

1. The purpose of this Policy is to describe the terms and conditions of membership within Volleyball Alberta, as outlined and required by the Volleyball Alberta Bylaws.

### **General**

2. The conditions of membership reflect Volleyball Alberta and Volleyball Canada's commitment to Long Term Development and Safe Sport.
3. Membership is required to participate in Volleyball Alberta's competitions, events and programs.
4. All individual members must be residents of Alberta and all group/club members must be based in Alberta. Exceptions may be granted to this requirement by requesting an exemption in writing to the Board of Directors (or designate) prior to the application for membership. Exemption requests must be accompanied by the written consent of the provincial/territorial volleyball governing body of the province/territory in which the individual resides or the group/club is based (as applicable).
5. Should anything in this Policy conflict with the Bylaws, the Bylaws shall prevail.
6. Volleyball Alberta reserves the right, in its sole discretion, to waive or modify any or all of criteria or procedures, if it deems that waiving or making modifications to this Policy is in the best interests of volleyball in the province of Alberta.

### **Categories of Membership**

7. As described in the Bylaws, the categories of membership are:
  - a) Members – Certified Volleyball Club
    - i. Certified volleyball clubs are defined as clubs who are a registered entity in the form of a Non-Profit (In Alberta, via the Societies Act or Companies Act) or registered Charity.

### **Categories of Registrants**

- b) Individual Registrants
  - i. All people employed by, contracted by, or engaged in activities with or on behalf of, Volleyball Alberta including, but not limited to, employees, contractors, athletes, coaches, mission staff, referees, volunteers, managers, administrators, committee members, parents or guardians, spectators, and directors and officers.

- c) Group Registrants
  - i. Non-Certified Volleyball Clubs
    - i. Non-Certified Volleyball Clubs are start-up clubs or small informal clubs existing for up to two seasons, that are not certified as a legal entities, and have 30 or less competitive athletes or under 50 recreational athletes.
  - ii. Registered Businesses
    - i. Registered Businesses are defined as businesses registered as a sole proprietorship, partnership, or corporation.

### **Requirements for Admission**

- 8. Members (Certified Volleyball Clubs) shall:
  - a) Provide proof of their Not-for-Profit designation.
  - b) Apply as a Member in the form stipulated by Volleyball Alberta by the deadline stipulated by Volleyball Alberta;
  - c) Complete the Club Approval Application Form annually and satisfy all requirements to compete in the current season of play.
  - d) Make available upon request their annual financial statements to Volleyball Alberta within 6 months of their fiscal year end and supporting evidence, if requested.
  - e) Endeavour to have their Officer positions (for example President, Vice President, Treasurer, and Secretary) held by unrelated persons.
  - f) Demonstrate proof that they maintain Directors and Officers insurance.
  - g) Be in good standing in accordance with Volleyball Alberta's Bylaws.
  - h) Agree to all current policies and procedures as outlined by Volleyball Alberta and Volleyball Canada for their registered participants.
  - i) Demonstrate that all club participants are Individual Registrants.
- 9. Individual Registrants shall:
  - a) register via Volleyball Alberta's online registration platform;
  - b) pay all membership fees; and

- c) accept (via authorized representative, if applicable) all current policies, regulations, requirements, protocols, and consent forms.
10. Group Registrants:
- a) Non-Certified Volleyball Clubs shall:
    - i. Apply annually in a form stipulated by Volleyball Alberta by a deadline stipulated by Volleyball Alberta.
    - ii. Complete the Club Approval Application Form annually and satisfy all requirements in order to compete in the current season of play.
    - iii. Be in good standing in accordance with Volleyball Alberta's Bylaws.
    - iv. Agree to all current policies and procedures as outlined by Volleyball Alberta and Volleyball Canada for their registered participants.
    - v. Demonstrate that all club participants are Individual Registrants.
  - b) Registered Businesses shall:
    - i. Be a registered entity, if applicable (i.e. Incorporated, Sole Proprietorship) and provide proof of relevant registration, including the business license.
    - ii. Provide Proof of General Liability Insurance of no less than \$2,000,000 which shall include "Volleyball Alberta Association" listed as an additional named insured on the policy.
    - iii. Be in good standing in accordance with Volleyball Alberta's Bylaws.
    - iv. Agree to all current policies and procedures as outlined by Volleyball Alberta and Volleyball Canada for their registered participants.

#### **Suspension, Termination, Removal, and Rejection of Application**

11. Volleyball Alberta may suspend, terminate, or remove a Member or Registrant as follows:
- a) As set out in the Bylaws.
  - b) Per Volleyball Alberta's policies for discipline and complaints.
  - c) If the Member or Registrant fails to pay member fees or other monies owed to Volleyball Alberta by a deadline specified by the Board (or designate)
  - d) If the Member or Registrant, when an organization, is dissolved or becomes insolvent.
  - e) If a Registrant, when an individual, dies.

12. Volleyball Alberta may reject an application for membership if:
  - a) The Member or Registrant fails to submit the required information.
  - b) The Member or Registrant deliberately provides inaccurate on their membership application.
  - c) In the sole discretion of the Board, it is deemed that rejecting an applicant is in best interests of volleyball in the Province of Alberta.
13. When Volleyball Alberta suspends, terminates or removes a Member or Registrant, or rejects an application for membership, the decision will be governed by the Appeal Policy.
14. A Member or Registrant that has previously been suspended or terminated, or had their application rejected, may be approved for membership with conditions imposed. The nature and duration of the conditions are determined at the discretion of the Board.

#### **Good Standing**

15. A Member is in good standing as described in the Bylaws.

#### **Voting Rights**

16. Members have voting rights as described in the Bylaws.

#### **Additional Benefits**

17. For Certified and Non-Certified Volleyball Clubs, Volleyball Alberta will pay invoices from our Independent Third-Party provider related to violations of the Universal Code of Conduct to Prevent and Address Maltreatment in Sport (UCCMS).
18. For Certified and Non-Certified Volleyball Clubs, Volleyball Alberta will provide certificates of insurance upon request.

#### **Approval, Review and Amendment**

19. The Board of Directors is responsible for reviewing and approving this Policy.
20. At its discretion, the Board may appoint an ad-hoc committee to provided recommendations regarding this Policy. This Policy will be reviewed every two years or as needed.
21. This Policy was approved by Volleyball Alberta and its Board of Directors on January 30, 2025. The policy will come into effect August 1, 2025 for the 2025-2026 Membership Year.