

Editing Your Beach Team Roster

Beach Team Players and Coaches can be edited up to the **registration deadline**, which is also the **roster lock date**. Roster changes can only be made by the **rostered coach** or the **purchaser/main contact** associated with the team registration.

Log in to your Sportlomo member account.

→ [Sportlomo User Account \(Member Login\)](#)

- Click the CHANGE ASSOCIATION toggle, select: [Volleyball Alberta Events]
- On the **Team** card, click **Manage**
- If roster changes are still permitted, you will see the **Edit Team** icon.
- If the roster is locked, the **Edit Team** icon will no longer be available.

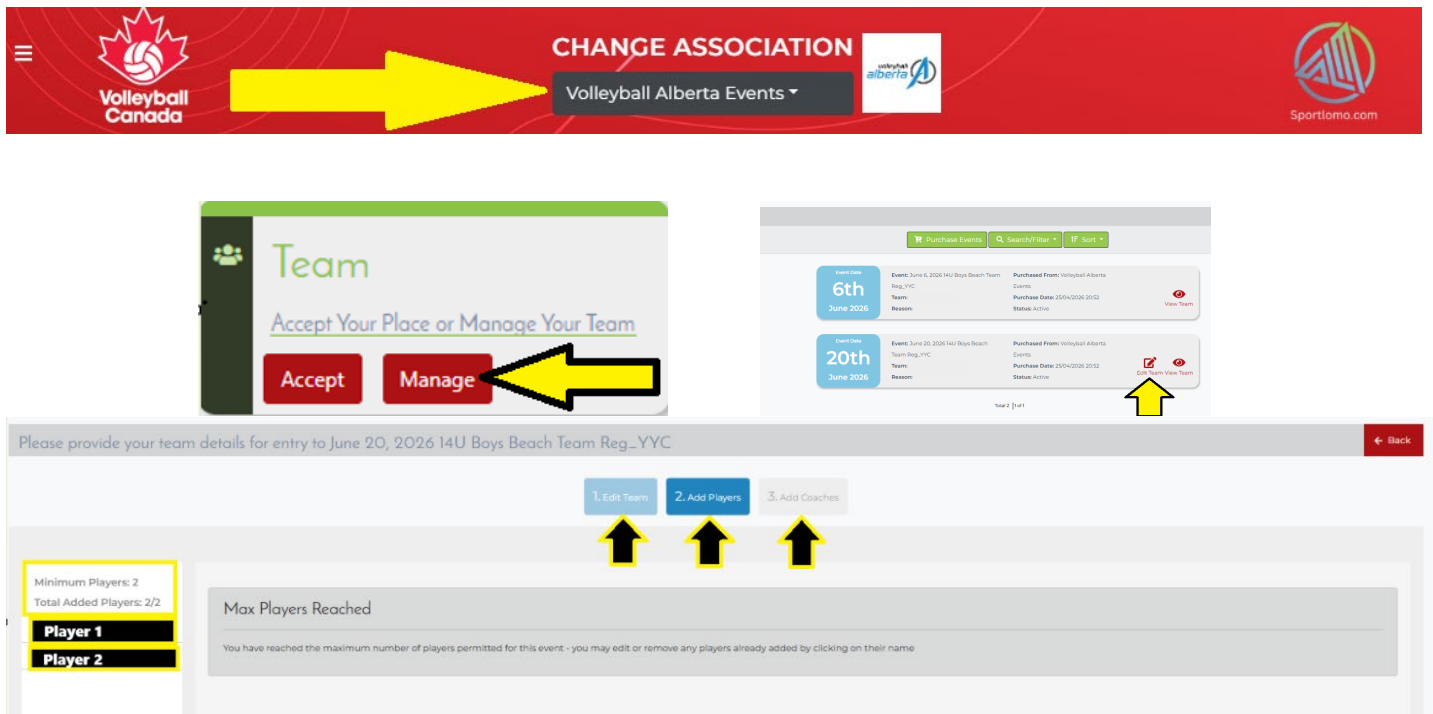
If the event is locked, please email the **Late Roster Edit Request** to the Beach Tournament Summer Coordinators at beach@volleyballalberta.ca

Within **Edit Team**, you can:

- **Edit Team Name**
 - Team names must follow Volleyball Alberta naming requirements.
 - Do not use nicknames, club names, or custom team names.
 - Team names must be entered using the players' names in the following format:
 - Example: **J.Smith/B.Jones**
- **Add or Remove Players, Add or Remove Coaches**

Save and Verify

- Click **Finish** to save your changes.
- Select **View Team** to review and confirm that your roster information is correct.



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