

Volleyball Alberta Staff & Board Registration Guide

Person in Authority (PIA) Requirements & Membership Registration

All Staff and Board membership categories are subject to Person in Authority (PIA) checks and must complete the following requirements — CRC, SST, SDF, and Membership Registration — to be approved as a member in good standing with Volleyball Alberta and Volleyball Canada.

Membership	VA Staff & Board Members must “Register To Volleyball Alberta” on Sportlomo ➔ Sportlomo – Member Registration Portal for Volleyball Alberta	annual	Free
Criminal Record Checks (CRC)	➔ Login to your Sportlomo Member Account - Locate your Member Card - Click [CREDENTIALS] - Click [UPLOAD CREDENTIAL] o Type: Background Check o Credential Name: Trustii - Click [SAVE] – an email will be sent with a link to complete your Trustii check - Complete your Trustii check – an email with your results will be sent to you.	valid 3 years	• Identity \$2 • Criminal (CA) \$10 • Enhanced verification \$6.99 Total: \$18.99+tx Submit your receipt to your supervisor for reimbursement.
Safe Sport Training (SST)	➔ Login to your Sportlomo Member Account - Locate your Member Card - Click [VOLLEYBALL CONNECT] - Locate the [Alberta – Development Coach Pathway] - Click [Safe Sport Training] > click [ENROLL] > Click [Start learning now] - This 60 minute eLearning module is offered by the Coaching Association of Canada. Click on the LINK and follow the directions to begin the course. - Complete the training If you don't see the [VOLLEYBALL CONNECT] button on your member card in Sportlomo – go directly to the [Coaching Association of Canada – The Locker Login]. ➔ Create an NCCP# or Login to your Coach.ca The Locker account - Click [ELEARNING] - Click [Safe Sport Training] - Complete the training - Verify completion by looking in your [PROFILE] > [CERTIFICATIONS].	valid until a new course is created	Free
Screening Disclosure Form (SDF)	- SDF questions are included in the membership registration on Sportlomo	annual	Free

You can find more information about PIAs and the Awaiting Approval process on our website:

➔ volleyballalberta.ca/persons-in-authority



STAFF: Register to [Volleyball Alberta Membership](#) with the membership type:

➔ Leader - Volleyball Alberta Staff

BOARD: Register to [Volleyball Alberta Membership](#) with the membership type:

➔ Leader - Volleyball Alberta Board

Copy/paste link to register: <https://volleyball.canada.sportsmanager.ie/sportlomo/registration/member-registration/club/12526>

For more information on How To Register, go to: <https://www.volleyballalberta.ca/registration-how-to-register/>

Staff Directory: <https://www.volleyballalberta.ca/who-we-are-contact-us/>

www.volleyballalberta.ca