

## 2022-2023 Letter of Intent (LOI)

**IMPORTANT - READ CAREFULLY**

It is important to read this entire document before signing it.

Please retain a copy of your signed LOI.

I, \_\_\_\_\_, hereby confirm my intent to play for \_\_\_\_\_, hereafter referenced as "my LOI Club", for the 2022-2023 Volleyball Alberta club season ("the VA Club Season") and declare that I accept and acknowledge the following terms of this Letter of Intent (LOI):

### Voluntary

- 1) I have voluntarily entered this LOI, which is a prerequisite for my eligibility to participate in the VA Club Season.

### Exclusive

- 2) I have not previously signed a LOI with another Volleyball Alberta Club for the upcoming VA Club Season.

### Privacy

- 3) I agree to have my name, age class, position, and club listed on the Volleyball Alberta LOI Registry.

### Timing, Duration, and Deadlines

- 4) This LOI can only be registered for the upcoming, or current, VA Club Season.
- 5) This LOI will remain in effect until the conclusion of the VA Club Season or if a release has been processed.
- 6) I may sign a LOI in August or during the Tryout Process. The Tryout Process begins after the ASAA Provincials.
- 7) As evidence however, that I have carefully reviewed and considered my rights and obligations, I agree that I will not sign a LOI on the same day that it is received by me and wait a minimum of 48 hours.
- 8) Delivery of this LOI may be made by hand delivery, or emailed, to my LOI club.

### Penalty for Breach

- 9) This LOI is subject to Volleyball Alberta regulations and my failure to abide by its terms could result in a review by Volleyball Alberta.

### Recruiting and Contact by Representatives of Volleyball Alberta Clubs

- 10) In the event a representative of another VA Club contacts an athlete regarding the opportunity to sign with them, the athlete will immediately notify that individual that they have already signed with another club. The athlete will notify their LOI Club President (or designate) should there be any subsequent recruitment or contact by the same club representative.

- 11) Volleyball Alberta strongly encourages the volleyball community to work cooperatively to ensure all volleyball participants have a positive experience by following these principles and rules.
- i) Athletes, parents/guardians, club, and team representatives are free to communicate after an LOI has been signed. A parent/guardian should be included during any information exchange between a club and athlete.
  - ii) Volleyball Alberta club or team representatives may not contact an athlete during school hours, practices, tournaments, or league/exhibition games. They may do so after these activities but must have the permission of the athlete's coach and/or parent(s) first before approaching the athlete.
  - iii) Occasionally a player may initiate contact with a club coach. If this is done during school hours, practices, tournaments, or league/exhibition games; then it is the club coach's responsibility to inform the athlete they can have a conversation after the activity and once they have received the school coach and/or parents' permission.
  - iv) Recruiting for the upcoming VA Club Season can begin in July.
    - No LOI's can be offered to club athletes from the end of Nationals until the start of the LOI process, July.
    - Athletes and families can communicate and seek information from clubs during the athlete wellness period in June.
- 12) Clubs are strongly encouraged NOT to facilitate any programs during the school season to prevent athlete burnout, overtraining, and/or overuse injuries.

### Release Request Form - Club

- 13) To obtain a release from my LOI obligation, I must file a LOI Release Request Form with my LOI club. The [LOI Request for Release Form](#) and its requirements is available from the Volleyball Alberta website.
- 14) I have signed this LOI with my LOI club and not with a particular individual. I agree to remain bound to the terms hereof except due to extenuating circumstances.
- 15) Even if I have submitted a Release Request Form, I am prohibited from initiating or responding to contact from another club (for the purpose of attending that club) until my LOI Release Request Form is approved.
- 16) My LOI club has 5 clear days to provide their response to my Request for Release. If no response is received within that time, or in the alternative, the response is negative, I can directly apply for a Volleyball Alberta review as outlined below.
- 17) My LOI Club's refund policy is in effect at the time of signing.

### Letter of Intent Release Request Form

- 18) Volleyball Alberta will consider petitions for a complete release from a LOI when extenuating circumstances are determined to exist, and the decision of Volleyball Alberta's Review Council is final and binding.
- 19) The Volleyball Alberta [LOI Request for Release Form](#) and its requirements is available from the Volleyball Alberta website.

### LOI Becomes Null and Void

- 20) This LOI shall be declared null and void if:
- i) My LOI club (or a representative) violates Volleyball Alberta rules while recruiting me as found through the recruiting process or acknowledged by the club:
    - Opposing VA Club submitted signed LOI prior.
    - Assigned to a different team than stated on the LOI form.
    - Club fees are more than the stated range.
  - ii) The LOI Club's refund policy is in effect if a deposit was required at the time of signing.
  - iii) Athletes and families must still request a release and submit the form to their LOI Club.

### Club Signatures Required Prior to Submission

- 21) Before submission to the athlete and their family, this LOI must be signed and dated by:
- i) Club President (or his/her authorized representative)
  - ii) Head Coach

### Athlete Signature Required

- 22) The athlete is required to sign the LOI.

### Parent/Guardian Signature Required

- 23) A parent or legal guardian is required to sign the LOI if the athlete is less than 18 years of age at the time of signing.



### LOI Information and Signatures

**MUST be submitted to Volleyball Alberta to be valid**

**All Information is Required**

Name of Athlete: \_\_\_\_\_ Club Name: \_\_\_\_\_

Athlete Date of Birth: \_\_\_\_\_  
(Month/Day/Year) Team Name: \_\_\_\_\_

Sportlomo Member ID: \_\_\_\_\_ Age Category/Gender: \_\_\_\_\_

Sportlomo Account Email: \_\_\_\_\_ Name of Coach: \_\_\_\_\_

Club Fees Total (a range is acceptable): \_\_\_\_\_

Club Fees include the following:  
\_\_\_\_\_  
\_\_\_\_\_

Club Fees exclude:  
\_\_\_\_\_  
\_\_\_\_\_

Prior to signing, athletes and families are responsible for reviewing Club policies such as: refunds, playing time, travel, coaching code of conduct, ethics, expectations, concussion management, conflict resolution, athlete code of conduct, media sharing.

\_\_\_\_\_  
Signing Offer Date and Time (Month/Day/Year)

\_\_\_\_\_  
Signing Deadline Date and Time (minimum of 51 hours)

### Club Signatures

\_\_\_\_\_  
Signed (Club President or Designate)

\_\_\_\_\_  
Date (m/d/y)

\_\_\_\_\_  
Signed (Head Coach)

\_\_\_\_\_  
Date (m/d/y)

### Directions to the Prospective Athlete

Please e-mail a copy of your duly signed LOI to your LOI club by the Signing Deadline Date.

### For the Prospective Athlete to Complete

\_\_\_\_\_  
Athlete Name (Print)

\_\_\_\_\_  
Age Class of Athlete

\_\_\_\_\_  
Signed (athlete)

\_\_\_\_\_  
Date Signed (m/d/y)

\_\_\_\_\_  
Signed (parent / guardian if under 18)

\_\_\_\_\_  
Date Signed (m/d/y)

The LOI offers expires after the minimum of 51 hours, unless otherwise stated in the Signing Deadline Date section.



## OVERVIEW FOR PROSPECTIVE ATHLETES

### IMPORTANT – READ CAREFULLY

#### LETTER OF INTENT (LOI)

##### What is a Letter of Intent?

- A letter of intent is the formal recruitment process utilized by Volleyball Alberta clubs.
- Letters of intent are valid for the upcoming, or current, VA Club Season.
- Letters of intent expire at the end of the VA Club Season (May 31).
- Letters of intent must be signed by Club Presidents (or designate), Head Coaches, and Athlete/Parents/Guardians.
- Letters of intent must be submitted to Volleyball Alberta and are only valid once they have been submitted properly.
- Once a letter of intent is signed, athletes are committed to that club for the upcoming, or current, Club Season. A request for release may be submitted to their LOI Club for consideration due to extenuating circumstances.

#### ATHLETE ELIGIBILITY

##### What are the eligibility requirements for athletes?

- Athletes must be registered as a Recreational Player, at minimum, prior to signing an LOI.
- Athletes must be eligible in the age class they are signing the LOI for.
- Athletes must complete the Volleyball Alberta Membership Consent Package.

#### ATHLETE RECRUITING

##### Are there any restrictions to who I can contact?

- Unless you have signed a Letter of Intent (LOI), there are no restrictions to who you can contact except during the school season (please see below).
- There are athlete wellness periods when coaches will be unable to offer potential athletes an LOI.
- Athlete's should not be contacting coaches during school hours, practices, tournaments, or league/exhibition games; then it is the club coach's responsibility to inform the athlete they can have a conversation after the activity and once they have received the coach and/or parents' permission.

##### Are there any restrictions to who can contact me?

- Unless you have signed a LOI, there are no restrictions to who can contact you.
- If you have signed an LOI, you are required to inform another VA Club's representative that you have done so; upon any subsequent contact by the same VA Club for the same purpose, you should notify the Club President (or designate) of your LOI club within 48 hours.
- Volleyball Alberta club or team representatives may not contact an athlete during school hours, practices, tournaments, or league/exhibition games. They may do so after these activities but must have the permission of the athlete's coach and/or parent(s) first before approaching the athlete.

##### Can I practice with my prospective VA Club team?

- The athlete wellness periods recommend that you do not practice with a VA Club team until the VA Club Season begins.

##### Are there any recruiting black-out periods?

- LOI's are only eligible to be signed during August, and after the tryout period has commenced.
- Volleyball Alberta uses athlete wellness periods with recommendations for athletes. To view a complete list of these recommendations, please visit the Volleyball Alberta website